

TERMS & CONDITIONS for PT participation

Information brochure on PT Scheme(s) include following and is in public domain (www.greenalliance.in)

- Frequently asked questions
- Registration form
- PT calendar(s)
- Terms & Conditions for participation
- PT protocol (General)
- NABL Scope

Participants shall go through information brochure carefully and clarify any doubts with PT Coordinator

REGISTRATION

- Participation is given to organizations only. Both accredited and non-accredited laboratories are eligible for participation except as detailed out in PT protocol (General). **Labs shall use calibrated equipment's and or certified reference material in line with NABL 142 for testing the parameters for which participation is made irrespective of status of accreditation.** Participants shall also keep record of all calculations, graphs and other raw data to demonstrate that testing is done by them in their lab. PT provider does not require any of this data along with test reports but may ask for the same if required. The said information may also be verified by regulatory authorities or accreditation bodies during their audits. The said information is also useful in doing root cause analysis. The failure of laboratory to provide above information any time as asked by PTP may lead to 'Results Not Considered' / Cancellation of participation and decision of PTP in this regard shall be final. **LABS ARE STRONGLY ADVISED NOT TO ENGAGE IN ANY COLLUSION. COLLUSION IS SOLE RESPONSIBILITY AND RISK OF PARTICIPATING LAB.**
- Calendars may be considered as quotations. Rates for all PT schemes are given in the Calendar.
- For registration submission of registration form is mandatory, except, as stated by PT provider

- On receipt of registration form, a Pro-forma Invoice is sent as per latest calendars including discounts applicable for making payments along with bank details and other relevant information. Participant can use Pro-forma Invoice for your inhouse approvals etc. Bill is issued on receipt of payment.
- Registration is temporary till the payment is made. **Payments are to be made in advance.**
- Fill registration forms (preferably type) in legible manner
If GSTIN is in name of individual/ Organization other than PT participant, use extra sheet(s) for providing any additional information for billing purpose.
- Full Program cost is payable whether customer take parts in one or more parameters, except, if agreed by PT provider
- **PT Scheme fees may increase or decrease with time. Fees as agreed at the time of registration and PI/ Bill raised is payable. Decision of PTP in this regard is final**
- Tax (GST) will be charged extra as applicable. Program costs include sample delivery charges in India except where pre-informed. However, if there is any road tax; Octroi etc. the same is to be borne by customer. **Participant shall also have to pick sample from a nearby place to laboratory if door delivery is not possible.**
- Registration is on first cum first basis. Participants who register late may be shifted to next PT scheme. PT provider may suggest/request for participation in a specific scheme for meeting the minimum participants requirement or otherwise.
- The relevant information on ISO/IEC 17043:2010 accreditation by NABL is made available on website www.greenalliance.in (complete scope). The PT schemes whether covering accredited or non-accredited parameters are run as per ISO-17043:2010 and ISO 13528-2015. The non-accredited parameters in PT schemes introduced from time to time are brought under the purview of accreditation in subsequent cycles. The participants are informed in line with NABL-133 and separate report is issued for these parameters.

OPERATION

- **As per NABL-181 Issue-2 Dated 5.2.18 (P-10/43) the records of PT scheme participation shall be accessible to NABL if so desired by it.** For more details on confidentiality read PT protocol (General)
- PT scheme can be run earlier/postponed or two schemes may be merged; A parameter can be removed/added in a scheme or range of testing may be varied at the time of running; This may be due to operational reasons; new developments; due to nature of product or matrix; homogeneity or stability issues and or reasons beyond control. **PTP may also add additional not-accredited parameters in a scheme. These are clearly identified. Separate report is issued for such parameters in line with NABL-133.** The non-accredited parameters are brought

under accreditation in next cycle of reassessment by PTP or otherwise as deemed fit. **This is in line with NABL-181 / NABL-163**

Decision of PT provider in this regard is final. Participants are informed as applicable.

Programs may have to be re-run due to problems in homogeneity and stability or any other technical or unavoidable circumstances.

Fee is refunded except for tax part only when scheme cannot be run for more than 18 months from date of closure of registration. Refund of fee else otherwise is subject to sole discretion of PT provider on such grounds as found to be satisfactory.

- There may be changes in timeline of PT schemes due to holiday(s) or some unavoidable circumstances and participants are informed.
- **PT samples are sent on address given in registration form and all communications are on emails given there in**
- Communications are through email only. Refer to website www.greenalliance.in for updates from time to time. **PT reports are given in soft format only (PDF)**
- **We shall not be responsible for any lapses due to incomplete or illegible registration forms / non-payments or delay in receipt of payments or information on account of problems with email / internet / online transactions and similar issues. We acknowledge all emails within 72 hours (3 Days). In case no acknowledgement is received and or no information is received as per timeline provided for the PT scheme please contact on telephone and or email.**
- It is for participating laboratory to update its contacts with PT provider if there are any changes. We are not responsible for any miscommunication due to change in staff of the laboratory or otherwise.
- Methods to be adopted for testing are listed in PT calendar and further informed in instructions given to participants. Same set of methods are to be followed, however, with in methods based on same principle, there may be operational variations. PT provider may provide specific instructions for the purpose of uniformity.
- **PT provider does not provide summary of test results of participants in form of draft result sheet** or final report to participants who have not cleared the payment. In such a case, PT provider is not responsible if subsequently it is found that any results provided by participants are entered wrong due to lack of cross checking or otherwise. Participants are therefore advised to clear their payments as decided and in time.
- **All clarifications must be taken in writing on email, conclusions drawn from telephonic discussions are at participants own risk.**

LEGAL

- **PT services may be affected due to number of uncertain factors beyond control of PTP. This may include Act of God, WAR, PANDEMIC, MAN MADE DISASTERS and similar other unavoidable circumstances, failures in delivery of**

sample, re-run, postponement or cancellation of programs due to non-availability of requisite number of participants, issues related to homogeneity and stability etc. The liability of PTP is limited to refund of program fees.

- **All disputes are subject to original jurisdiction of Courts in District SAS Nagar (Mohali), Punjab India** only irrespective of any terms and conditions given in Purchase Order of Participants and whether objected or not by GEIPL.
- Typographical errors are subject to correction

KEEP YOURSELF UPDATED BY OBTAINING LATEST INFORMATION FROM PTP FROM TIME TO TIME

For any clarifications contact:

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